



**Minutes for the Board Meeting of the
Lethbridge College Board of Governors
Held on Monday, October 29, 2018 in
KC201, the Banff Centre**

Board of Governors:

In Attendance

1. Kristin Aillsby, Board Chair
2. Paula Burns, President and CEO
3. Brenda Brindle
4. Kristine Cassie, Vice Chair
5. Jennifer Davis
6. Jamie Fisher
7. Terri Ann Fitz-Gibson
8. Tracy Zappone, Vice Chair

Regrets

9. Elaine Dixson
10. Justin Lorne
11. Travis Plaited Hair

Guests

Joan McArthur-Blair
Ken Steele

Management

Simon Griffiths, Vice President Corporate Services and CFO
Samantha Lenci, Provost and Vice President Academic
Coreen Roth, Vice President People and Planning
Kristen DeMone, Senior Executive Assistant and Board Secretary (recording secretary)

Kristin Aillsby called the meeting to order at 8:30 a.m. and welcomed all in attendance. She noted that quorum requirements were met. Kristin welcomed our new board members, Jamie Fisher and Elaine Dixson, and welcomed back Brenda Brindle to the board. She shared her delight that there is now a complete board.

ITEM #012/2018-19

Consent Agenda

**a. Approval of the Agenda for the October 29, 2018
Board Meeting**

b. Approval of the Draft Minutes of September 11, 2018

Kristin asked if there were any questions arising and none were asked.

MOVED by Kristine Cassie and seconded by Terri Ann Fitz-Gibson **THAT** the Board of Governors approves the consent agenda for the October 29, 2018 meeting. **MOTION: CARRIED**

ITEM #013/2018-19

Conflict of Interest Declarations

There were no conflicts of interest declared.

ITEM #014/2018-19 COMMITTEE REPORTS

- a. Governance and Human Resources Committee (GHRC)**
Tracy provided a brief update regarding committee member appointments.

MOVED by Tracy Zappone and seconded by Kristin Ailsby
THAT the Board of Governors approves the appointment of Jamie Fisher to the Finance, Audit and Risk committee, Brenda Brindle to the Governance and Human Resources committee and Elaine Dixson to the External Relations committee. **MOTION: CARRIED**

- c. Finance, Audit and Risk (FAR) Committee**

Kristine provided a brief update and shared that the Office of the Auditor General was at the committee meeting for the audit exit report.
Simon provided a presentation to the board on the financial statements. He shared that the college finished the year with an annual operating surplus of approximately \$730,000. Discussion ensued.

MOVED by Kristine Cassie and seconded by Brenda Brindle
THAT the Board of Governors approves the financial statements for the year ended June 30, 2018 as presented in attachment 4.2. **MOTION: CARRIED**

ITEM #015/2018-19 Information

- a. Order in Council, September 18, 2018**
b. ADM Leclaire, Grant Approval for the Adult Offender Education Program

Kristin reviewed the information items with the board.

ITEM #016/2018-19 OTHER

Kristin asked if there was any other board business anyone wished to discuss and no business arose.

ITEM #017/2018-19 ADJOURNMENT

MOVED by Kristin Ailsby and seconded by Paula Burns **THAT**, the Board of Governors adjourns its meeting of October 29, 2018, at 8:59 a.m. **MOTION: CARRIED**