



**Minutes for the Board Meeting of the  
Lethbridge College Board of Governors  
Held on Tuesday, February 2, 2021 via  
Zoom video conferencing**

**Board of Governors**

**In Attendance**

1. Brenda Brindle
2. Paula Burns, President and CEO
3. Kristine Cassie, Vice Chair
4. Emil Cipion
5. Jennifer Davis
6. Emory Hache
7. Karri Flatla
8. Michael Marcotte, Chair

**Regrets**

**MANAGEMENT:**

Simon Griffiths, Vice President Corporate Services and CFO  
Samantha Lenci, Provost and Vice President Academic  
Coreen Roth, Vice President People and Planning  
Kristen DeMone, Senior Executive Assistant and Board Secretary (recording secretary)

**1.0 Call to Order**

Michael Marcotte called the meeting to order at 4:31 p.m. and welcomed all in attendance. Michael acknowledged that everyone was gathered on the traditional territory of the Blackfoot confederacy. He noted that quorum requirements were met.

Michael welcomed newly appointed board member Emory Hache. He noted that Emory will serve as a non-academic representative on the Board of Governors. Round table introductions then took place.

**2.0 Setting the Context: Board Ends Framework**

Michael drew the boards attention to the Board Ends Framework as circulated per attachment 2.0, reminding the board to remain focused on governance of the college.

Michael shared that the board would review the current board ends once the Alberta government's post-secondary review is complete.

**3.0 Consent Agenda**

**3.1 Approval of the Agenda for February 2, 2021**

**3.2 Approval of the Draft Minutes of November 24, 2020**

Michael asked if there were any questions. None arose.

**MOVED** by Kristine Cassie and seconded by Jennifer Davis **THAT**, the Board of Governors approves the consent agenda for the February 2, 2021 meeting.

**MOTION: CARRIED**

#### **4.0 Conflict of Interest Declarations**

Michael shared that he has engaged the Applied Research department for work on a personal project. No other conflicts or perceived conflicts of interest were declared.

#### **5.0 Association Reports**

##### **5.1 LCSA Report**

##### **5.2 LCFA Report**

##### **5.3 AUPE Report**

Michael thanked each of the association leaders for their reports. He asked if there were any questions.

Kristine shared that she appreciates the candor of the reports provided to the board from the Lethbridge College Faculty Association. Karri echoed Kristine's sentiments and inquired about comments related to budget changes and the speed of changes. Kevin shared that much of the changes that have occurred are related to COVID-19 but have impacted faculty. Kevin thanked administration for their commitment to work together.

Brenda inquired about the lack of report from the Lethbridge College Students' Association (LCSA). Kristen shared that the association was emailed but she did not receive a response.

**Action:** Kristen will follow up with the LCSA to find out why no report was provided.

#### **6.0 Board Chair Report**

Michael noted that he would provide his report after the President and CEO report.

Michael spoke about the Alberta 2030 post-secondary review. He highlighted the emerging priorities and spoke about the ability of Lethbridge College to meet those priorities. A fulsome discussion ensued.

Michael discussed the existing vacancies on the Board of Governors, sharing that he has been working with the Ministry to fill the vacancies. He shared that any new appointments will be for a one-year term because of the impending changes to the system arising from the post-secondary review.

Michael spoke about his experience at the President's Indigenous Advisory Council. He shared that the council received a sneak preview of Lethbridge College's Indigenous Strategy.

#### **7.0 Executive Leadership Team**

##### **7.1 President and CEO Report**

Paula drew the board's attention to her report, circulated in attachment 7.1. Paula provided a presentation that highlighted changes to Lethbridge College over the past year and her work moving forward. She spoke about the creation of Business Development and the integration of it with the Collaborative Centre of Excellence in People Development.

Paula also provided an update on the Alberta 2030 post-secondary review. Additionally, she provided an overview of the work commencing at Lethbridge College related to the United Nations Sustainable Development Goals (SDGs).

A board member inquired if the SDGs were taken into consideration in the post-secondary review. Paula shared that to her knowledge, they are not being incorporated.

An inquiry arose related to opportunities for indigenous students. Paula spoke about work done previously with the blood tribe related to agricultural programming. Paula shared that the college could continue to assist students through similar partnerships.

## **8.0 Committee Reports**

### **8.1 Academic Council**

#### **8.1.1 General Studies – Canadian Studies Diploma**

Samantha discussed the proposed program changes for items 8.1.1 and 8.1.2 as highlighted in attachment 8.1.

A board member inquired about retention for General Arts and Sciences. Samantha spoke about the retention rate and transferability to other institutions. Discussion ensued.

**MOVED** by Paula Burns and seconded by Brenda Brindle **THAT**, the Board of Governors approve the termination of the General Studies – Canadian Studies program, as outline in the attachment, effective June 30, 2021 and provide recommendation for approval to Alberta Advanced Education. **MOTION: CARRIED**

#### **8.1.2 General Studies – Cultural Studies Diploma**

Samantha reviewed the proposed changes in item 8.1.1.

**MOVED** by Paula Burns and seconded by Michael Marcotte **THAT**, the Board of Governors approve the termination of the General Studies – Cultural Studies program, as outlined in the attachment, effective June 30, 2021 and provide recommendation for approval to Alberta Advanced Education. **MOTION: CARRIED**

#### **8.1.3 General Studies – Physical Education and Leadership Diploma**

No questions arose.

**MOVED** by Paula Burns and seconded by Kristine Cassie **THAT**, the Board of Governors approve the termination of the General Studies – Physical Education and Leadership Diploma, as outlined in the attachment, effective June 30, 2021 and provide recommendation for approval to Alberta Advanced Education.

**MOTION: CARRIED**

### **8.2 Governance and Human Resources Committee (GHRC)**

Brenda reviewed the recent activities of the committee. Brenda shared that the committee has postponed the board self-evaluation and retreat due to the outstanding board vacancies.

### **8.3 Finance, Audit and Risk (FAR) Committee**

Kristine reviewed the activities of the FAR Committee. She shared that the Office of the Auditor General and KMPG were in attendance to review the role of the Auditor General and Lethbridge College's audit plan for 2021-22. Additionally, Kristine shared that the committee reviewed monitoring report EL-4 Financial Condition.

## **9.0 Information**

### **9.1 Monitoring Reports**

#### **9.1.1 EL-4 Financial Condition**

#### **9.1.2 EL-8 Communication and Support to the Board**

**9.2 Ministerial Order – Jennifer Davis**

**9.3 Correspondence – Okanagan Charter**

**9.4 Letter from Minister Nicolaides – Collaborative Centre of Excellence in People Development**

Michael asked if there were any questions. None arose.

**10.0 Question Period/Board Discussion**

Michael asked if there were any further questions or items members wished to discuss further.

**11.0 Other**

**12.0 Adjournment**

**MOVED** by Michael Marcotte and seconded by Paula Burns **THAT**, the Board of Governors adjourns its public meeting of February 2, 2021 at 5:36 p.m. **MOTION: CARRIED**