



**Minutes for the Board Meeting of the
Lethbridge College Board of Governors
Held on Tuesday, November 29, 2022
CE2341**

Board of Governors

In Attendance

1. Brad Donaldson, President and CEO
2. Janene Moch, Vice Chair
3. Emory Hache
4. Michael Marcotte, Chair
5. Calvin Scott
6. Sarah Harland
7. Kristine Cassie, Vice Chair
8. Joshua Day Chief
9. Muneer Nazam

Regrets

Nolan Johnson

MANAGEMENT:

Samantha Lenci, Provost and Vice President Academic
Tracy Holt, Chief Financial Officer
Coreen Roth, Vice President People and Business Services
Kenny Corscadden, Vice President Research and Partnerships
Kristen DeMone, Community Relations Advisor and Board Liaison

Guests:

Matt Norton, Director Information Technology
Daryl Hergenhein, Security Analyst – Network & Infrastructure

1.0 Call to Order

Michael Marcotte called the meeting to order at 3:37 p.m. and welcomed all in attendance. Michael acknowledged that everyone was gathered on the traditional territory of the Blackfoot confederacy. Michael noted that quorum requirements were met and welcomed new board member Muneer Nazam.

2.0 Setting the Context: Board Ends Framework

Michael drew the board's attention to the Board Ends Framework as circulated per attachment 2.0.

3.0 Consent Agenda

- 3.1 Approval of the Agenda for November 29, 2022
- 3.2 Approval of the Draft Minutes of October 26, 2022

MOVED by Kristine Cassie and seconded by Calvin Scott **THAT**, the Board of Governors approves the consent agenda for the November 29, 2022 meeting.

MOTION: CARRIED

4.0 Conflict of Interest Declarations

No conflicts or perceived conflicts of interest were declared.

5.0 Board Education – Cybersecurity

Matt Norton, Director Information Technology, provided a presentation to the board on cybersecurity within the context of Lethbridge College. Matt shared that the college has not had any successful ransomware attacks over the previous five years.

Matt shared the various ways his department protects the confidentiality and integrity of the college as it relates to information technology. He also shared information on the training college employees receive related to cybersecurity.

6.0 Association Reports

6.1 LCSA Report

6.2 LCFA Report

6.3 AUPE Report

Michael thanked the association and union representatives for their reports. Mike shared that Sheila French will be joining the board as the faculty representative once the ministerial order is received.

7.0 Executive Leadership Team

7.1 President and CEO Report

Brad drew the board's attention to his report circulated per attachment 7.1. He shared additional highlights from his activities over the past few weeks.

The board discussed government relations and the lower levels of participation in post-secondary in Alberta compared to other areas of the country.

8.0 Board Chair Report

Nothing to report.

9.0 Board Ends

Mike shared that he met with the Executive Leadership Team to review and discuss the board ends. He shared that the board will begin to work on them in the coming months.

10.0 Committee Reports

10.1 Academic Council Recommendations

10.1.1 Police Cadet Program

MOVED by Janene Moch and seconded by Emory Hache **THAT**, the Board of Governors approve the proposed change to the Police Cadet program resulting in an increase of 1.5 total program credits, effective July 2, 2022, and provide recommendation for approval to Alberta Advanced Education.

MOTION: CARRIED

10.1.2 Gender Based and Sexual Violence Policy

A board member inquired about the reporting process and if it was uniform across post-secondaries. Coreen shared that the areas of concern are uniform across post-secondary institutions and that the college uses a trauma informed care model.

MOVED by Janene Moch and seconded by Muneer Nazam **THAT**, the Board of Governors approve the revision to the Gender-Based and Sexual Violence Policy, effective December 1, 2022, as outlined in the attachment and provide recommendation for approval to Alberta Advanced Education.

MOTION: CARRIED

10.2 Governance and Human Resources Committee

Calvin spoke about the recent meeting and shared that the committee will be sending out a self-evaluation survey in January and that the board retreat will be a dinner and one day format in March.

MOVED by Joshua Day Chief and seconded by Krisitine Cassie **THAT**, the Board of Governors approves the appointment of Muneer Nazam to the Finance, Audit and Risk Committee of the Board of Governors.

MOTION: CARRIED

10.3 Finance, Audit and Risk Committee

Janene spoke about the recent meeting of the Finance, Audit and Risk Committee. She shared that the committee reviewed several monitoring reports and will be adding an additional meeting next year to provide an orientation piece for the FAR committee.

11.0 Lethbridge College Annual Report 2021-22

Brad spoke about the process to develop the annual report. He shared that the audit came back approved from the Office of the Auditor General.

MOVED by Kristine Cassie and seconded by Muneer Nazam **THAT**, the Board of Governors approve the annual report for 2021-22 as presented in attachment 11.0.

MOTION: CARRIED

12.0 Information

13.0 Question Period/Board Discussion

14.0 Other

No other business to report.

15.0 Adjournment

MOVED by Joshua Day Chief and seconded by Calvin Scott **THAT**, the Board of Governors adjourns its public meeting of November 29, 2022 at 4:07 p.m.

MOTION: CARRIED