



**Minutes for the Board Meeting of the  
Lethbridge College Board of Governors  
Held on Tuesday, March 17, 2020 in  
CE2341, the College Boardroom**

**Board of Governors**

**In Attendance**

1. Brenda Brindle (via teleconference)
2. Paula Burns, President and CEO
3. Jennifer Davis (via teleconference)
4. Jamie Fisher (via teleconference)
5. Terri Ann Fitz-Gibson
6. Michael Marcotte
7. Frederico Marouelli
8. Jesse Poriz
9. Tracy Zappone

**Regrets**

Kristine Cassie  
Travis Plaited Hair

**MANAGEMENT:**

Simon Griffiths, Vice President Corporate Services and CFO  
Samantha Lenci, Provost and Vice President Academic  
Coreen Roth, Vice President People and Planning  
Kristen DeMone, Senior Executive Assistant and Board Secretary (recording secretary)

**1.0 Call to Order**

Michael Marcotte called the meeting to order at 8:32 a.m. and welcomed all in attendance. Michael acknowledged that everyone was gathered on the traditional territory of the Blackfoot confederacy. He noted that quorum requirements were met.

**2.0 Consent Agenda**

**2.1 Approval of the Agenda for March 17, 2020**

**2.2 Approval of the Draft Minutes of February 4, 2020**

Michael asked if there were any questions. None arose.

**MOVED** by Terri Ann Fitz-Gibson and seconded by Tracy Zappone **THAT**, the Board of Governors approves the consent agenda for the March 17, 2020 meeting.

**MOTION: CARRIED**

**3.0 Conflict of Interest Declarations**

No conflicts or perceived conflicts of interest were declared.

**4.0 Association Reports**

**4.1 LCSA Report**

**4.2 LCFA Report**

**4.3 AUPE Report**

Michael thanked each of the association/union leaders for their reports. He asked if there were any questions. Terri Ann inquired about the absence of a report from AUPE.

It was noted that the board secretary reached out to AUPE for a report and no reason was provided for this. Paula noted it is not a requirement for the associations/unions to submit a report. No further questions arose.

## **5.0 Executive Leadership Team**

### **5.1 President and CEO Report**

Paula highlighted her written report as provided in attachment 5.1 and spoke about recent events that have occurred that are affecting Lethbridge College, specifically Covid-19. Paula shared that it would be discussed further in the board retreat. Paula provided an update on the campus visit with Women Building Futures and highlighted potential areas for future collaboration.

Jennifer inquired about the Memorandum of Understanding (MOU) contained within the President's Report and rumours that she has heard regarding a merger. Paula assured the board that there is no intent to merge the college with the University of Lethbridge and that if there was, the Board of Governors would be involved with any such discussions.

## **6.0 Committee Reports**

### **6.1 Academic Council**

Paula read the motion presented to the board and asked Samantha to provide background information. Samantha shared that the name change for the program from "General Studies" to "General Arts and Science" will make it more obvious to potential students that the diploma offers a wide ranging curriculum in liberal arts and sciences, while maintaining a connection with the reputation and recognition of the existing qualification. She added there are no other changes to the curriculum.

**MOVED** by Paula Burns and seconded by Tracy Zappone **THAT**, the Board of Governors approve changing the General Studies program name to General Arts and Science, effective July 1, 2020, and provide recommendation for approval to Alberta Advanced Education.

**MOTION: CARRIED**

### **6.2 Governance and Human Resources Committee (GHRC)**

Tracy provided an update on the past meeting of GHRC and shared that a large portion of the discussion was focused on the current board vacancy and committee vacancies. Discussion ensued.

Tracy shared that the committee reviewed a draft contract for the President and CEO. Coreen highlighted some of the steps in the process as a result of the legislation passed in 2018 for compensation.

**MOVED** by Tracy Zappone and seconded by Terri Ann Fitz-Gibson **THAT**, the Board of Governors appoint Calvin Scott to the External Relations Committee effective immediately.

**MOTION: CARRIED**

### **6.3 Finance, Audit and Risk (FAR) Committee**

Nothing to report.

### **6.4 External Relations Committee**

Michael shared that the last committee meeting was cancelled due to scheduling conflicts for the majority of committee members.

## **7.0 Revised Strategic Framework**

Tabled and moved to the board retreat.

## **8.0 Mandate Statement**

Tabled and moved to the board retreat.

## **9.0 Information**

**9.1 Deputy Minister Rod Skura – Agriculture Enterprise Management  
Suspension**

**9.2 Deputy Minister Rod Skura – Health Care Aide Government of Alberta  
Approval**

**9.3 Deputy Minister Curtis Clarke – Agriculture Science Diploma Approval**  
Michael asked if there were any questions. No further questions arose.

## **10.0 Other**

No other business arose.

## **11.0 Adjournment**

**MOVED** by Michael Marcotte **THAT**, the Board of Governors adjourns its public meeting of  
March 17, 2020 at 8:56 a.m. **MOTION: CARRIED**