



**Minutes for the Board Meeting of the
Lethbridge College Board of Governors
Held on Tuesday, February 4, 2020 in
CE2341, the College Boardroom**

Board of Governors

In Attendance

1. Brenda Brindle
2. Kristine Cassie
3. Jamie Fisher
4. Terri Ann Fitz-Gibson
5. Michael Marcotte, Board Chair
6. Frederico Marouelli
7. Jesse Poriz
8. Tracy Zappone

Regrets

Paula Burns, President and CEO
Jennifer Davis
Travis Plaited Hair

MANAGEMENT:

Simon Griffiths, Vice President Corporate Services and CFO
Samantha Lenci, Provost and Vice President Academic
Coreen Roth, Vice President People and Planning
Kristen DeMone, Senior Executive Assistant and Board Secretary (recording secretary)

1.0 Call to Order

Michael Marcotte called the meeting to order at 4:30 p.m. and welcomed all in attendance. Michael acknowledged that everyone was gathered on the traditional territory of the Blackfoot confederacy. He noted that quorum requirements were met.

2.0 Consent Agenda

2.1 Approval of the Agenda for February 4, 2020

2.2 Approval of the Draft Minutes of November 26, 2019

Michael asked if there were any questions. None arose.

MOVED by Brenda Brindle and seconded by Tracy Zappone **THAT**, the Board of Governors approves the consent agenda for the February 4, 2020 meeting.

MOTION: CARRIED

3.0 Conflict of Interest Declarations

No conflicts or perceived conflicts of interest were declared.

4.0 Committee Reports

4.1 Academic Council Recommendations

Nothing to report.

4.2 Governance and Human Resources Committee (GHRC)

Tracy provided a verbal report highlighting the work of the Governance and Human Resources Committee over the past month. She shared that the committee reviewed the process for board self-evaluation, and reviewed committee membership.

MOVED by Tracy Zappone and seconded by Brenda Brindle **THAT**, the Board of Governors approve the appointment of Frederico Marouelli to the External Relations Committee.

MOTION: CARRIED

4.3 Finance, Audit and Risk (FAR) Committee

Kristine provided a verbal report to the board. She shared that the committee met with the Office of the Auditor General to review the Audit Entry plan with the committee. She shared that the committee reviewed the monitoring report EL-4 Financial Condition and found the report to be compliant.

4.4 External Relations Committee

Michael provided an update on the past meeting of the External Relations Committee. He shared that much of the committee's discussion focused on Corporate and Continuing Education.

5.0 Tuition Fees for 2020-2021

Samantha Lenci was asked to speak to the proposed tuition changes in Paula's absence. Samantha asked to invite Marko Hilgersom, Registrar, to the table in the event questions arose. The board had no objections.

Samantha provided background information on the proposed increase to tuition as circulated in attachment 5.0. She highlighted the consultation process undertaken with the Lethbridge College Students' Association.

There was an inquiry regarding the University of Lethbridge's tuition fees, and whether they would be making adjustments to their tuition.

The student representatives asked a question regarding the more significant increase to international tuition fees and whether this could be modified for existing students. Samantha provided further information regarding the rationale for the increase to international tuition fees. A fulsome discussion ensued.

Marko provided information on the communication plan to students should the board approve the proposed tuition fees.

The board identified a conflict of interest with the student representatives and as such, they were asked to leave the room for the vote.

The board discussed the importance of identifying real or perceived conflicts of interest at the beginning of the public Board meeting from a governance perspective. After some discussion they agreed this would be considered more fully at future meetings.

MOVED by Kristine Cassie and seconded by Tracy Zappone **THAT**, the Board of Governors approve the proposed tuition fee increases as presented for the 2020-2021 fiscal year.

MOTION: CARRIED

6.0 Information

6.1 Ministerial Order – Frederico Marouelli

6.2 Correspondence from Minister Nicolaidis – Post-secondary Spending

**6.3 Correspondence from Deputy Minister Rod Skura – Health Care Aide
Certificate Suspension**

Michael highlighted correspondence circulated in attachments 6.1 through 6.3.

7.0 Other

No other business arose.

8.0 Adjournment

MOVED by Michael Marcotte **THAT**, the Board of Governors adjourns its public meeting of February 4, 2020 at 5:24 p.m. **MOTION: CARRIED**