



**Minutes for the Board Meeting of the  
Lethbridge College Board of Governors  
Held on Tuesday, January 29, 2019 in  
CE2341, the College Boardroom**

**Board of Governors:**

**In Attendance**

1. Kristin Aillsby, Board Chair
2. Paula Burns, President and CEO
3. Brenda Brindle
4. Kristine Cassie
5. Jennifer Davis
6. Elaine Dixson
7. Jamie Fisher
8. Terri Ann Fitz-Gibson
9. Justin Lorne
10. Travis Plaited Hair
11. Tracy Zappone

**Management:**

Samantha Lenci, Provost and Vice President Academic

Coreen Roth, Executive Director People and Planning

Kristen DeMone, Senior Executive Assistant and Board Secretary (recording secretary)

**Regrets:**

Simon Griffiths, Vice President Corporate Services and CFO

Kristin Aillsby called the meeting to order at 4:30 p.m. and welcomed all in attendance, noting that there was full board attendance. Kristin acknowledged that everyone was gathered on traditional Blackfoot confederacy territory.

**ITEM #027/2018-19**

**Consent Agenda**

**a. Approval of the Agenda for the January 29, 2019  
Board Meeting**

**b. Approval of the Draft Minutes of November 27, 2018**

Kristin asked if there were any questions and none arose.

**MOVED** by Jennifer Davis and seconded by Terri Ann Fitz-Gibson **THAT**, the Board of Governors approves the consent agenda for the January 29, 2019 meeting. **MOTION: CARRIED**

**ITEM #028/2018-19**

**Conflict of Interest Declarations**

Justin inquired if there was a conflict of interest for him related to item 7 on the agenda, Strategic Discussion - Bill 19, as he is a student. Kristin provided clarification and let Justin know that he was welcome to stay.

There were no further conflicts declared.

**ITEM #029/2018-19**

**Association Reports**

**a. LCSA Report**

Kristin welcomed Nicholas Coley and thanked him for his report. Terri Ann asked a question regarding the usage of the textbook program. Nicholas shared that there is no data available at this time but shared his measurement for success.

Jennifer shared that the program is gaining a lot of traction and that she has had students offering to donate textbooks.

**b. LCFA Report**

Kristin thanked Kevin for submitting a report on behalf of the Faculty Association. Elaine inquired to the concerns raised in the report surrounding international students. Kevin shared feedback that was provided by faculty to the association. Kevin acknowledged the work being done by administration in regards to the concerns. Kevin reiterated that that they have excellent communication with senior administration and they feel that as long as it remains in place they can continue to work through issues.

**c. AUPE Report**

Kristin thanked each of the association/union leaders for their reports. She asked if there were any further questions. None arose.

**ITEM #030/2018-19**

**Executive Leadership Team**

**a. President and CEO Report**

**i. Lethbridge College Engagement Report**

Paula drew attention to her written report. Additionally, she shared that Lethbridge College invited to two budget consultation meetings with the Minister of Advanced Education. Paula discussed the upcoming board retreat and asked board members what they might like to see included. Paula spoke to the Lethbridge College Engagement Report, adding that it was reviewed with employees at a town hall. She discussed the results and thanked the Employee Engagement Committee for their work over the past three years.

LCFA representative Kevin Wiber was asked a question regarding the faculty and support staff engagement levels. Kevin shared his insight as a member of the Employee Engagement Committee. Further discussion ensued on the results of the report.

**ITEM #031/2018-19**

**COMMITTEE REPORTS**

**a. Academic Council Recommendations**

Paula read in the motion put forward by Academic Council:

**MOVED** by Paula Burns and seconded by Justin Lorne **THAT**, the Board of Governors approves changing the ESL.REAC program name to Pathway to Academic Culture and English (PACE), effective 1 February 2019, and provide recommendation for approval to Alberta Advanced Education.

Brenda asked a question regarding the name of the program. Sam provided background information on the program and the need for the name change.

Further discussion ensued regarding the name of the program.

It was decided that Sam would take the name back to Dean's Council for further consideration after which an amended name with a new motion would be circulated to the board for approval.

**b. Governance and Human Resources Committee (GHRC)**

Tracy provided a verbal report to the board. She highlighted that the committee reviewed the board self evaluation process and a decision was made to use an in-house evaluation that will be circulated after the board retreat in March. She shared that the committee reviewed monitoring report EL – 8 Communication and Support to the Board and found it to be in compliance with the policy.

**c. Finance, Audit and Risk (FAR) Committee**

Kristine shared that the FAR committee meeting was postponed until March to accommodate the Office of the Auditor General.

**d. External Relations Committee**

Elaine provided a report to the board, sharing that they had a successful meeting that was attended by six external members. She shared that the committee will begin looking at a work plan.

**i. Committee Membership**

**MOVED** by Terri Ann Fitz- Gibson and seconded by Paula Burns **THAT**, the Board of Governors approves the appointment of Cheryl Dick, Randy Dunlop, Michael Marcotte, Maureen Perlich, Bramwell Strain, and Colin Ward as external members of the External Relations Committee.

**MOTION: CARRIED**

**ITEM #032/2018-19**

**Strategic Discussion – Bill 19**

Paula provided background information on the letter that was circulated to the board as attachment 7. Paula explained that it outlines the implications of Bill 19 to post-secondary and that it is important for the board to be informed.

Paula shared that Bill 19 has been through the third reading and will be implemented on February 1, 2019.

Kristin asked if there were any questions on the content of the letter.

Kristin asked how the board maintains a strong relationship with the LCSA. Paula highlighted the consultation with the students' associations as it pertains to tuition increases. Paula discussed the need to help students understand the implications of the change.

Kristine echoed Paula's concerns around the students' association and ensuring that there are engagement and communication opportunities to share information.

Tracy asked if the government is planning on any additional funding opportunities if institutions will now be restricted in this area. Paula shared that there is a concern to maintain

sustainability with the controls that are in place. Discussion ensued.

Kristin asked how the board contemplates creating revenue outside of the tuition framework. She discussed the perspectives of the external members on the External Relations Committee and their enthusiasm for college graduates.

Travis shared some insightful comments on the need for training in special areas, especially as it relates to social issues. He shared that there are future opportunities for the college to partner with the indigenous community. Further discussion ensued.

**ITEM #033/2018-19**

**Information**

**a. Board Chair Letter to Minister Schmidt – Annual Report**

**b. Letter of Thanks – Exhibition Park**

**c. Letter from ADM Peter Leclaire – CIP Submission**

Kristin reviewed attachments 8.1, 8.2 and 8.3, as circulated to the board. Kristin asked if there were any questions. None arose.

**ITEM #034/2018-19**

**OTHER**

No further business arose.

**ITEM #035/2018-19**

**ADJOURNMENT**

**MOVED** by Kristin Ailsby and seconded by Jennifer Davis

**THAT**, the Board of Governors adjourns its public meeting of January 29, 2019, at 6:18 p.m.

**MOTION: CARRIED**