



**Minutes for the Board Meeting of the
Lethbridge College Board of Governors
Held on Tuesday, November 30, 2021
via Zoom video conferencing**

Board of Governors

In Attendance

1. Brenda Brindle
2. Paula Burns, President and CEO
3. Kristine Cassie, Vice Chair
4. Jennifer Davis
5. Emory Hache
6. Nolan Johnson
7. Ray Many Chief
8. Michael Marcotte, Chair
9. Janene Moch
10. Calvin Scott
11. Edna Stobschinski

Regrets

Karri Flatla

MANAGEMENT:

Samantha Lenci, Provost and Vice President Academic
Coreen Roth, Vice President People and Planning
Kristen DeMone, Senior Executive Assistant and Board Secretary (recording secretary)

1.0 Call to Order

Michael Marcotte called the meeting to order at 4:30 p.m. and welcomed all in attendance. Michael acknowledged that everyone was gathered on the traditional territory of the Blackfoot confederacy.

Michael noted that quorum requirements were met.

2.0 Setting the Context: Board Ends Framework

Michael drew the boards attention to the Board Ends Framework as circulated per attachment 2.0, reminding the board to remain focused on governance of the college.

3.0 Consent Agenda

3.1 Approval of the Agenda for November 30, 2021

3.2 Approval of the Draft Minutes of October 26, 2021

Michael asked if there were any questions. None arose.

MOVED by Janene Moch and seconded by Jennifer Davis that the Board of Governors approves the consent agenda for the November 30, 2021 meeting.

MOTION:

CARRIED

4.0 Conflict of Interest Declarations

No conflicts or perceived conflicts of interest were declared.

5.0 Board Education – LC Extension

Guest Jason Donkersgoed, Director – LC Extension, provided a presentation to the board that highlighted the current work and future work of the department including goals and priorities. Jason spoke about opportunities for collaboration with internal and external community partners.

6.0 Association Reports

6.1 LCSA Report

6.2 LCFA Report

6.3 AUPE Report

Michael thanked the union and association representatives for their written reports. Michael asked if there were any questions. None arose.

7.0 Executive Leadership Team

7.1 President and CEO Report

Paula highlighted her report as circulated per attachment 7.1. She spoke about her work over the past month which included chairing the Comprehensive Community Colleges Presidents' retreat. She shared that they spoke about the colleges' perspective on Alberta 2030 and IMA metrics.

8.0 Board Chair Report

Michael provided an update on his conversations with the Ministry regarding the college's inquiry into becoming a polytechnic. Mike shared that the ministry had a change in the Chief of Staff position.

9.0 Committee Reports

9.1 Academic Council

Paula read in the motion to approve the new Bachelor of Criminal Justice program.

9.1.1 Bachelor of Criminal Justice

Trudi Mason, Interim Dean, Centre for Justice and Human Services, provided background on the development of the Bachelor of Criminal Justice program.

Paula spoke about the importance of named degrees and the differentiation from a general baccalaureate degree.

MOVED by Paula Burns and seconded by Kristine Cassie **THAT**, the Board of Governors approve the new Bachelor of Criminal Justice Program, effective July 1, 2022, and provide recommendation for approval to Alberta Advanced Education.

MOTION: CARRIED

9.2 Governance and Human Resources Committee (GHRC)

Kristine reviewed the recent activities of the committee and shared that they reviewed the Governance Process policies of the Board of Governors. She also shared that the committee will integrate policy discussions into board meetings moving forward.

MOVED by Kristine Cassie and seconded by Emory Hache **THAT**, the Board of Governors appoint Ray Many Chief to the Finance, Audit and Risk Committee.

MOTION: CARRIED

9.3 Finance, Audit and Risk Committee (FAR)

Janene reviewed the recent activities of the committee. She shared that the committee reviewed the monitoring reports circulated to the board as per attachments 11.2.1 through 11.2.8.

10.0 Lethbridge College's Annual Report 2020-2021

Paula highlighted the report as circulated to the board per attachment 10.0. She provided background information on the development of the annual report.

MOVED by and seconded by **THAT**, the Board of Governors approve the annual report for 2020-2021 as presented in attachment 10.0.

MOTION: CARRIED

11.0 Information

11.1 Lethbridge College Students' Association Financial Statements 2019-2020

11.2 Monitoring Reports

11.2.1 EL General Executive Constraint

11.2.2 EL-4 Financial Condition

11.2.3 EL-5 Asset Protection

11.2.4 EL-6 Investments

11.2.5 EL-9 Emergency Executive Succession

11.2.6 EL-12 Ends Focus of Grants or Contracts

11.2.7 EL-13 Land Use

11.2.8 EL-14 Environmental Stewardship

Michael shared that the attachments 11.1 through 11.2.8 were circulated ahead of the meeting to board members for information.

12.0 Question Period/Board Discussion

Michael asked if there were any further questions or items members wished to discuss further.

13.0 Other

No other business arose.

Brenda shared her pride for Lethbridge College and how much she appreciated her time on the board. She commended the college community for all of their work.

14.0 Adjournment

MOVED by Michael Marcotte and seconded by Brenda Brindle **THAT**, the Board of Governors adjourns its public meeting of November 30, 2021 at 5:39 p.m.

MOTION: CARRIED