



## POLICY AND PROCEDURES

### FULL TIME STUDENT STATUS

Code: 3.8

Category: Student

Effective Date: July 1, 2013

#### **SUBJECT: FULL TIME STUDENT STATUS**

**POLICY:** Lethbridge College complies with Alberta Enterprise and Advanced Education recommendations when determining the institutional full time load for students. A student is considered to be full-time when enrolled in nine (9) credits in each academic term.

#### **PREAMBLE:**

In keeping with the learning centred philosophy at Lethbridge College, eligibility for participation in certain benefits is determined by a learner's status. This definition provides a common denominator for and enables Lethbridge College to define clearly for students the requirements for full-time status at the institution. Full time status is used to determine eligibility for but is not limited to such things as student awards, student loans, honour roll, foreign student visas, athletic participation, etc.

#### **DEFINITIONS:**

**Term:** A period of time in which a major unit of instruction is delivered. The College Academic year is divided in terms whose normal length is:

- Summer Term                      July through August
- Fall Term                              September through December
- Winter Term                          January through April
- Spring Term (short)                May through June (considered to be a half term)
- Spring Term (long)                 May through August

#### **GUIDELINES:**

1. Individual program course loads are defined by the program and approved by Academic Council, the Board of Governors and / or the Government of Alberta. The institutional full time load requirement is determined by calculating an average full load across the institution.
2. Credits granted for participation in Student Government or for participation in ACAC sanctioned athletic activities are not used in the credit load calculation and thus do not influence the calculation of full time (or part time) status.

3. Courses that a student applies to 'Audit' are not used in the credit load calculation and thus do not influence the calculation of the full time (or part time) status.
4. Credits connected with a course(s) being completed by the Prior Learning Assessment Recognition (PLAR) process do not count in calculating full time status.

**REFERENCE:**

<b>College Management:</b>	1995 12 01
<b>PACT:</b>	1999 12 07
	2003 12 02
	2006 12 19
<b>Academic Council:</b>	1995 12 04
	2000 01 05
	2003 12 10
	2007 01 03
	2012 12 05
<b>Board of Governors:</b>	2007 01 26 (amended effective 07/07/01)
	2012 12 05
<b>Cross Reference:</b>	Undeclared Student Status Policy 3.1
	Grading Policy