



## POLICY AND PROCEDURES

### INTERNATIONAL EDUCATION

Code: 2.1

Category: Academic

Effective Date: November 23, 1998

**SUBJECT: INTERNATIONAL EDUCATION**

**POLICY:** Lethbridge College will support international education initiatives on a cost recovery basis.

#### **PREAMBLE:**

Lethbridge College recognizes the value of international education in broadening the understanding of staff and students toward globalization and multiculturalism, as well as facilitating educational opportunities for inbound and outbound students and staff.

#### **GUIDELINES:**

1. International education refers to an array of activities for both inbound and outbound students and staff, including:
  - Contract training / services
  - Student / staff exchanges
  - Consultation
  - Curriculum
  - Public awareness and education
  - Educational tourism
2. V.I.S.A. students admitted to Lethbridge College career programs do not fall within the international education policy.
3. Lethbridge College will support international education initiatives provided all direct and indirect costs associated with the initiative are covered, in addition to a minimum fifteen (15) percent contribution rate (applied to total costs) for overhead.
4. All international education project budgets will be monitored through the office of the Provost and Vice President Academic, using established College financial guidelines.
5. Project staff will be recruited on an ad hoc basis to coordinate and / or participate in international education projects, as appropriate. Lethbridge College Staff members must have prior approval from appropriate supervisors to participate in international activities.

6. The office of the Provost and Vice President Academic will publicize international education projects, to enhance awareness and encourage participation from interested individuals.
7. The office of the Provost and Vice President Academic will receive direction through an Advisory Committee, selected internally, to ensure equity and quality programs in all international education activities.

**REFERENCE:**

|                            |                      |
|----------------------------|----------------------|
| <b>College Management:</b> | 1993 01 26           |
| <b>Academic Council:</b>   | 1993 02 23           |
| <b>Board of Governors:</b> | 1993 03 17           |
|                            | 1998 11 23 (amended) |