

LETHBRIDGE COLLEGE NEW STUDENT INFORMATION

WELCOME TO LETHBRIDGE COLLEGE

NEW STUDENT INFORMATION



BE READY.



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GREETINGS FROM STUDENT AFFAIRS

You know that what happens next matters most. This guide contains important information that will help you be ready to take your next steps as a new Lethbridge College student. Review the content and remember to contact us with any questions. We're here to help!

Nancy Russell

Interim Dean, Student Affairs



WHAT HAPPENS NEXT MATTERS MOST.



NEW STUDENT CHECKLIST

Be ready for your first semester by completing these tasks!



when complete

- ☐ Log on to your **Lethbridge College email**. You are expected to check it often for important information and updates.
- ☐ Check **WebAdvisor on myHorizon** to make sure you are registered in your courses.
- ☐ **Submit your selfie online** to create your student ID.
- ☐ Visit the **Lethbridge College Bookstore**, either online or in person, for your program supplies, textbooks and parking pass.
- ☐ **Check important deadlines**, including add/drop dates, and add them to your calendar.
- ☐ Mark your calendar for the first day of classes – you'll find your schedule on **WebAdvisor** under student information.
- ☐ Plan to have your **tuition paid** at the beginning of the semester.
- ☐ Review the **Student Health and Dental benefits** program coverage.
- ☐ Review the **Student Rights and Code of Conduct Policy**.
- ☐ Secure housing if you'll be living away from home. Consider living in **Residence**.
- ☐ Apply for **childcare services** if required.
- ☐ Connect your mobile devices and **download the mobile apps**.
- ☐ Get to know the campus and services through our **virtual tour**, or visit the campus for a **face-to-face tour**.
- ☐ **Review the Wellness resources** available to you, including **Shepell's Student Support Program**.

Get more details on the checklist, including contact information and links, at lethbridgecollege.ca/nso.

MYHORIZON PORTAL AND COLLEGE EMAIL

Use **myHorizon** to access WebAdvisor, where you'll find important information about registration, your class schedule, dates and deadlines, account balances, email and so much more. You are expected to check your Lethbridge College email often, as this is our main communication tool.



***lethbridgecollege.ca** homepage*

CHECKING YOUR COLLEGE EMAIL FOR THE FIRST TIME?

Follow these steps:

1. Go to **myhorizon.lethbridgecollege.ca**.
2. Username: Enter your Lethbridge College student ID (sXXXXXXX).
3. Password: For your initial log in, use your birthdate followed by *College* (YYMMDDCollege).
Note: DO NOT check the box that says “I want to change my password after logging on” as the change password screen will disrupt the process and interfere with your login.
4. Follow the steps on screen to change your password.
5. Check out our social media accounts while you wait 20 to 30 minutes for the password to sync across platforms.
6. Log back into myHorizon with your new password. Once back in myHorizon, click on My Office 365 Email on the right side of the screen.
7. Username: Enter your LC email address (jane.doe@lethbridgecollege.ca).
8. Password: Use your new myHorizon password.
9. Click on the Outlook icon. You're finally in!

NEW STUDENT ORIENTATION

We are committed to helping you achieve your best during your time at Lethbridge College. One of the ways we help is through New Student Orientation (NSO). Incorporating both our institutional and program specific orientation, NSO will connect you with your Lethbridge College instructors and classmates and inform you about all of the services available to you.

NSO is offered at the beginning of each semester with the larger orientation happening in the fall. It marks the official start of the semester for all new students and is an essential component to your success.

Be sure you know the important dates and information related to your NSO by checking: **lethbridgecollege.ca/nso**.

Have questions? Email: **studentlife@lethbridgecollege.ca**

BE READY FOR NEXT STEPS

We have a variety of different kinds of academic services for our students and we're here for you every step of the way. As a Lethbridge College student, you'll be able to access available support whenever and wherever you need it. You don't need to look far. Stop by the Learning Café, Accessibility Services, Wellness Services, the Canvas Learning Management System support desk and more to get the support you need to succeed. We are ready to help, and we encourage you to visit [**lethbridgecollege.ca/current-students**](https://lethbridgecollege.ca/current-students) prior to starting the semester for more information.

CAREER AND ACADEMIC ADVISING

Being a new student can be overwhelming, but our advisors are here to provide guidance as you make choices related to your education. Contact our advising team if you:

- start your program and realize it's not the right fit for you
- want to create a course plan to spread your program out over additional terms
- are struggling and you aren't sure where to go for help

Check out [**lethbridgecollege.ca/academicadvising**](https://lethbridgecollege.ca/academicadvising) for more information or visit us on campus across from the Bookstore.

STUDENT AWARDS AND FINANCIAL AID

Making “cents” of paying for your education is on the minds of many new students. **Tuition is due one week into the beginning of the semester.** There are several different ways to fund your education, such as student loans, awards, scholarships, grants and more.

There are many benefits to learning more about these options to fund your education, so talk to someone in our Student Awards and Financial Aid Office or **visit our website** for more information.

INDIGENOUS SERVICES

We provide assistance to our First Nations, Métis and Inuit (FNMI) students – from prospective students to alumni – in achieving their career and personal goals. Through our Circle of Services, you can access:

- information on programs, admissions, registration and study skills
- assistance with Indigenous funding, awards and scholarships
- personal, cultural, academic and career advising
- social, educational, cultural and sporting events

Visit **lethbridgecollege.ca/indigenous** for more information.

We recognize that Lethbridge College is located on traditional Blackfoot territory and it is important for our institution to honour the land and culture of the Blackfoot people.

ACCESSIBILITY SERVICES

We provide flexible, innovative and collaborative support for students with disabilities. Our Accessibility Services team will work with you to create your own pathway to academic success. Visit **lethbridgecollege.ca/accessibility** for more information.

BOOKSTORE

Skip the lines and order your books online from **lethbridgecollegebookstore.ca**. If you're moving into Residence in the fall semester, opt for books on beds. When you show up on move-in day, your books will be on your bed waiting for you.

The bookstore is also where you get your parking pass, which can be purchased for a month, semester or year.

ATHLETICS AND RECREATION SERVICES

This is Kodiaks Country. When you're a student here, you'll be able to catch all the action of our athletics teams for FREE. Don the blue and white and show us your Kodiaks pride with the hashtag #WeAreAllKodiaks. Look for the next game day at **gokodiaks.ca** and check out the fitness facilities available to you at: **lethbridgecollege.ca/rec-services**.

LCSA

The Lethbridge College Students' Association (LCSA) is your main political voice on campus. Beyond student advocacy, the LCSA also manages the students' lounge (The Cave) and provides services such as the Student Health and Dental Plan, locker rentals, transit passes, volunteer opportunities, social events and more.

For information on the the Student Health and Dental Plan, visit **mylcsa.com**.

RESIDENCE LIFE

Stay in the neighbourhood at LC! Our residence rooms are fully furnished, safe and secure, and you can almost roll out of bed and into class. Apply as early as Nov. 1 at **lethbridgecollege.ca/residence**.

STUDENT ACTIVITIES CALENDAR

Between New Student Orientation and Convocation, you'll come across all sorts of great events and initiatives to support you outside the classroom. Stay up to date about campus activities by checking the Student Activities Calendar at:

lethbridgecollege.ca/student-activities.



LETHBRIDGE COLLEGE MAP

