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**CREDIT COURSE LOADING SHEET**

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| Date |     |

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| Section ID: |       | Term: |       | Dept (Provided By): |     |
|  Title: |       | Dept (Provided To):  |     |
| Location: |       | Course Section Limit: |    |

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| --- | --- | --- | --- | --- | --- |
| Instructor “s” #:  | Instructor Name: | Instr Method: | Instr Contact Hrs: | Open to All: Y/N(if **No** select Reg. Rule Type below) |       |
|       |       |       |       | Reg. Rule Type: Place X | Multiple Program       |
|       |       |       |       |  | Program Only       |
|  |  |  |  | Course Exam (during exam week: Y/N |       |

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| Room: | Start Time: | End Time: | Days: |
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| Term Start/End Date:       /     /     to      /     /      | # of Wks: |       | Tuition Rate Flag: |       |

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| GL Number: |      -     -      | Sponsored: Y/N       |

Academic Block(s) and Size(s):

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| Block: | Size: | Block: | Size: | Block: | Size: |
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| Pattern(s): |       | Room Type(s): |       |  | Course Credits: |  |
|  |       |  |       |  |  |  |
|  |       |  |       |  | Delivery Hours: |  |
|  |       |  |       |  | Active Learning Space: |  |
|  |       |  |       |  | Not Theatre: |  |

Special Instructions – from Chair to Scheduling – include anything that will assist with the Scheduling Process:

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|       |

Department and/or Printed Comment (appear on the web timetable):

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|       |

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|  |  |
| --- | --- |
|  Web Registration Rule: |       |

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| --- | --- | --- | --- | --- |
|  AR Coding: | AR Code: | AR Amount: | CR: Y/N | AR Calc Type: |
|  |       |       |       |       |
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| Timetabler:  | Colleague:  | Enterprise:  |