

Reporting Sexual Violence to Health & Counselling Services

(Interim Processes while Sexual Violence Policy & Procedures is being developed, Sept. 2016)

Health Services

BUSINESS HOURS

8:00 AM – 4:00 PM Mon. – Fri.
403-320-3289 or CE1380

Disclosure Only:

Individuals may choose to inform the college of a sexual violence, the individual may choose to only disclose and does not want to file an official complaint, the individual just wishes to inform the college.

Health Services staff will provide:

- * Medical Care
- * Counselling Services
- * Community Resources

<http://www.lethbridgecollege.ca/identify-and-respond-to-a-student-in-distress>
<http://www.lethbridgecollege.ca/sexual-violence-resource-amethyst-protocol-pamphlet>

An individual who chooses not to lay a formal report of sexual violence **is reminded** by Health & Counselling Services Staff of their options:

1. **Contact 911** – criminal investigation; or
2. **Chinook Hospital** -Transportation can be provided; or
3. **Lethbridge Police Station/Victim Services** – criminal investigation - Transportation can be provided; or
4. **Amethyst Services** – <http://programs.ywcalethbridge.org/amethyst-project>

Health Services complete a Concerning Behavior Report with anonymity of the individual (www.lethbridgecollege.ca/cbir)

Formal Report:

Individual wishes to lay a formal complaint of sexual violence to college officials OR;

1. **Contact 911** – Criminal Investigation
2. **Chinook Hospital** - medical assessment – Sexual Assault Response Team - SART
3. **Lethbridge Police Station/Victim Services** – Criminal Investigation
4. **Amethyst Services** – <http://programs.ywcalethbridge.org/amethyst-project>

Internal Notifications if applicable:

- Academic unit for academic accommodations;
- Residence staff if it involves a student from residence;
- Director of Student Services advised regarding student involvement for Non-academic Code of Conduct policy administration and procedures; and
- EX. Director of Human Resources advised regarding employees for Respectful Workplace policy administration and procedures

Health Services complete a Concerning Behavior Report (www.lethbridgecollege.ca/cbir), submitted to a Threat Assessment Team member for review and consideration.