



Social Sciences and Humanities
Research Council of Canada

Conseil de recherches en
sciences humaines du Canada

Canada

SSHRC EXPLORE & SSHRC EXCHANGE AWARD AGREEMENT

BE READY.



General Instructions

Congratulations on receiving full approval from the SSHRC Selection Committee. To finalize your award, please complete the following agreement within one (1) week. This will allow CARIE and your Centre(s) to formally prepare for your project.

PART A - Researcher Information

Principal Investigator (P.I.)	
Name	
Centre	
School / Unit	

Co-P.I. - <i>If Applicable</i>	
Name	
Centre	
School / Unit	

Project	
Project Title	
Start Date	
End Date	
Approved Award Amount	

PART B – Conditions of the Award

By accepting this funding, I/We...

- Agree to make every effort to adhere to the project plan and deliverables as described in the proposal and as approved by the SSHRC Selection Committee. This includes any revisions required by the Committee.
- Agree to adhere to all Lethbridge College policies and procedures, including but not limited to: [SSHRC Guidelines](#) and the [Researcher Attestation](#).
- Agree to adhere to all applicable SSHRC policies and procedures including but not limited to: the [Tri-Agency Guide on Financial Administration \(TAGFA\)](#).
- Acknowledge responsibility to complete the project on time and on budget.
- Agree to submit a Final Report within 1 month of the project's completion or termination.
- Confirm that the following additional approvals are required prior to the release of funds:

	Required (Yes / No)	Anticipated Date of Approval	Document Attached?
Animal Care Committee			
Research Ethics Board			
Biosecurity			
Other <i>Example: Matching Funds</i> <i>Specify:</i>			

Researcher Signature(s)

P.I.	Co-P.I.
Date:	Date:
Name:	Name:
Signature:	Signature:

Part C - Approvals

By signing below, the Dean and Associate Dean commit to monitoring the project's progress and providing mentorship to the applicant.

P.I.'s Associate Dean	Co-P.I.'s Associate Dean
Date:	Date:
Name:	Name:
Signature	Signature

P.I.'s Dean	Co-P.I.'s Dean
Date:	Date:
Name:	Name:
Signature	Signature

Manager, Applied Research Operations
Date:
Name:
Signature

CARIE Financial Analyst
Date:
Name:
Signature